

### So said the Quaid

"I have always maintained that no nation can ever be worthy of its existence that cannot take with them their women.

No struggle can ever succeed without women participating side by side with men. There are two powers in the world. One is represented by the sword and the other by the pen. There is a great competition and rivalry between the two. There is a third power stronger than both. That is the woman!

It is woman and woman alone who can teach man how and when to use the sword or pen when the occasion arises. You, young ladies, are more fortunate than your mothers. You are being emancipated. I don't mean that you should copy the West. But, I do mean that man must be made to understand and made to feel that woman is his equal and that woman is his friend and comrade, and they together can build up homes, families and the nations."

*(Message to Islamia College for Women, Lahore: 25 March 1940)*



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## Introduction

The idea of having an exclusive cadet college for girls at Nawabshah was conceived by Mohtarma Faryal Talpur who, as Zila Nazim Nawabshah, in 2005-6, recommended the scheme to P&D Department of Sindh. With her relentless efforts, she got the scheme approved and included in PSDP 2008-09.

The ground breaking of the college was performed on 11<sup>th</sup> October 2010 by Mr. Asif Ali Zardari, the then President of Pakistan.

The college is designed initially to house 300 cadets, providing all the facilities of an elite residential institution both for cadets and the staff.

The college started functioning in 2017, with class-VIII, having girls from all over the country, mainly from Sindh.

**The college, established by the Government of Sindh, is managed by a Board of Governors headed by Air Officer Commanding, Southern Air Command of Pakistan Air Force.**

## Vision

Bakhtawar Cadet College, first of its kind in Pakistan, envisions to



produce enlightened female leaders of tomorrow capable of meeting the challenges in all walks of life.

## Mission

Grooming through quality education and development of mental and physical capabilities of the young females, with emphasis on character and personality-building in sync with universally recognized human values, is the mission of this college.

## Location

Bakhtawar Cadet College for Girls is situated about 260 km up-North from Karachi and **about five km southern outskirts of Nawabshah**, spread over an area of 100 acres with vast fields and courts for major outdoor/indoor games like Cricket, Football, Hockey, Basketball, Squash, Tennis, etc. Other facilities include well equipped gymnasium, swimming pool, hobbies club, shooting club, shopping center, staff bungalows, mosque and well maintained orchards.

## College Administration

The college functions under the command and control of an autonomous body, the Board of Governors (BoG) constituted by the Government of Sindh. The Air Officer Commanding Southern Air Command, of Pakistan Airforce is the ex-officio Chairman of the Board.

## Scope

The college caters for formal education from class VIII to XII, in science subjects (pre-Medical and pre-Engineering groups) only. The college is affiliated with the Board of Intermediate and Secondary Education Hyderabad / Nawabshah.

## Course of Studies

The curriculum is based on the syllabi prescribed by the Board of Intermediate and Secondary Education, Hyderabad as evolved by Sindh Text Book Board. Subjects of study are Physics, Chemistry, Mathematics, Biology, Islamiat, English, Pakistan Studies, Computer Science, Urdu and Sindhi.

## Assessment/ Evaluation

The process of academic evaluation and personality assessment is carried out round the year through terminal tests/annual examinations and various activities and exercises organized in the college. A comprehensive assessment book, recording five years assessment of each cadet, is maintained in every house/class. A detailed report on each cadet is sent to the parents/guardians at the end of each term, and during the term also if a warning is required to be administered.

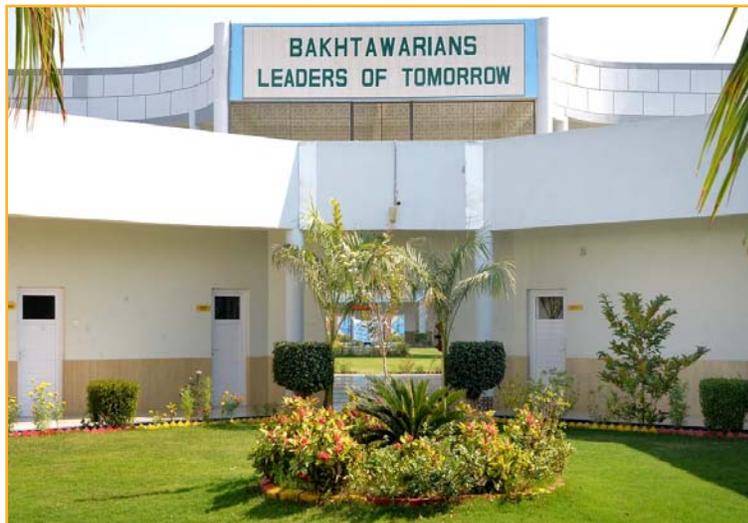
## Encouragement Award

**Best Cadet of the Month (Junior Class VIII, IX and X) and Best Cadet of the Month, (Senior Class XI and XII)**, adjudged through monthly assessment of the overall conduct and academic progress, are decorated with sashes every month.

## Facilities at Campus

### Admin Block

The College Administration Block is picturesque building housing Principal's Office, Administration Branch, Adjutant Office, Conference Room and Accounts Branch. It is situated in the center of the college. This attractive block grabs the attention with a vivid and charismatic look and feel.



## Laboratories

The college has well equipped Physics, Chemistry, Biology, Arts and Crafts laboratories and Group Discussion / Lecture Halls.



## Computer Lab

Keeping in view the importance of computers in our daily life, all the cadets are given practice of laying hands on the keyboards of computers right from the first day of their entry in the college. There is fully equipped air conditioned IT/Computer Laboratory where cadets can operate the computers under the guidance and supervision of qualified staff. Controlled and supervised access to internet is provided to the cadets at computer lab.

## Language Lab

To make up the deficiency of the girls coming from the remote areas, in their accent and pronunciations, to meet with the demands of technological era, a most modern and fully digital Language Lab has been established in the college. While the primary stress is given on spoken English, the Lab provides facility of learning all the important international languages, viz., Arabic, Chinese, Persian, French, German, etc. The Lab has also proved extremely effective audio-visual aid for instructions in other subjects as well.

## Library and Training aids

The College central Library is an information resource center for the cadets and the faculty. The college library is facilitating the cadets with computerized inventory of



books to enable convenient access to books on variety of subjects. The college subscribes different monthly and weekly magazines and periodicals. Training Aids Section provides sufficient resources and material to cadets.

## Religious Instructions



W h i l e essentials of religion are taught in the classrooms, where Islamiat is compulsory subject, the Q u r a n i c learning is acquired in the

hostels. Organising functions on days of religious significance is part of our training program. In addition, the morning assembly commences

with the recitation of verses from the Holy Quran and Hadith followed by their translation. In addition, five-time prayers are part of the cadets life in the college. The Cadets are encouraged to offer prayers, especially Namaz-e-Juma, in the College's mosque located close to the hostels.

## Cadet Mess

The College Mess has a large spacious dining hall, which can accommodate around 400 cadets, having sufficient facilities for cooking, serving of food and stocking of dry and fresh provisions. The meetings



of Mess Committee are conducted as and when necessary to draw up and revise the menu. The Mess Committee is presided over by the Principal. The Medical Officer, Admin officer, Mess Manager and four cadet representatives form the Mess Committee. Every effort is made to provide a balanced and nutritious diet to the cadets. Proper mess manners and etiquettes are observed in the mess. There is provision for extra/special messing if required on special occasions.

## Shopping complex

There is a shopping complex to facilitate the cadets and staff living on campus. It has facilities of super store, canteen, stationery and souvenir shop.

## Hobbies Club

Hobbies Club is established to channelize the talents of cadets in productive pursuits and to catch the fancy of the cadets. These include Rifle (Shooting) Club, Science Modelling Club, Literary Societies, Debating, Computer Science Club, Photography Club, Painting, Gardening, Cooking/Baking, Sewing/ Stitching, Arts and Crafts, and philately and numismatics club.



## Medical

To provide round the clock medical cover to the cadets and inmates, the college has a dispensary headed by a doctor with the necessary equipment and staff. To guard against epidemics, vaccination and inoculation are carried out periodically. Cadets are medically examined in all respects, and a proper individual health record is maintained. In case a cadet needs serious medical care/ surgery etc., all



efforts are made to inform the parents /guardians. However, if there is no time to inform them, such cadets will be operated upon without any delay. The parents/guardians of the cadets are required to submit a written permission for urgent, life-saving treatment/surgery. In case of an emergency, the authority rests with the Principal.

## Physical Training

Sports activities are important and essential feature of daily routine of the college. To keep the cadets physically fit and agile, morning PT is conducted daily by qualified staff. Beside hockey, cricket, football, basketball, athletics and volleyball there are arrangements for tennis, squash, swimming, shooting and indoor games such as badminton, table tennis, etc. The aim is to develop skills as well as sportsman spirit in the cadets. It is mandatory for every cadet to learn, exercise and participate in these games.

## Auditorium

The auditorium is a central and important facility in any college. The architectural design of our auditorium is different than that of other



colleges, because of the specific demands of the performing arts, which distinguish the auditorium from a common lecture hall. In the auditorium cadets perform scholastic and co-curricular activities related to indoor house competitions, dramatics , PPT presentations, etc.

## Recreation

Besides the recreation facilities available in the Open Air Theatre, Games, Sports, Hobbies Club, Extra and Co-Curricular activities, the cadets have the facility of watching TV and enjoying indoor games in the ante-rooms in their respective Houses. Excursions, magazines, declamation, drama, debates, quiz and other literary, religious and cultural activities are organized under mentoring of the teaching staff at house level. The yearly Inter-House competitions are supposed to be culmination of such activities in a formal shape to determine the position of the Houses.

## Gymnasium and Swimming Pool

The facilities of covered swimming pool and Gym of International Level are available in college for all cadets. Every cadet is given training by qualified and experienced staff to avail this opportunity.



## Co-curricular Activities

### Inter-House Activities

There is a proper designed setup to organize Inter-House activities in the houses to develop a healthy competition among them. Husn-e-Qirat, Naat, Debates, Speeches, Hifz e Iqbal, Hifz e latif, Quiz Competitions, Spelling Bee, Poster



making, Calligraphy and numerous other competitions are organized throughout the year to keep the cadets busy in healthy activities.

## Weekend Activities

Each House organizes regular weekend activities, Cleanliness day,



*Cadets are busy in different weekend activities*

literary sittings, discussions on latest developments, etc., with the aim to achieve overall grooming of the female cadets.

## House System

Cadets are accommodated in well furnished, spacious and airy rooms. The Houses are named after great luminaries including Marui, Fatima Jinnah, Elsa Kazi and Marium Mukhtiar. Each house organizes its own study periods, social functions, excursions, indoor and outdoor games, etc. Each house is under the charge of a House-Mistress who is assisted by a Physical Training Instructor (PTI) and two Ayas. In order to groom cadets in shouldering responsibilities and excersing leadership, there are a number of cadet appointments. Each house has a House Captain who is assisted by House Prefects. The Houses organize activities which go long way in promoting team work and esprit *de corps*. Also, to inculcate competitive spirit and a sense of achievement, Inter-House competitions are organized regularly in various sports, co-curricular and extra-curricular activities. Each House has a Recreation Room where the cadets get

together in their free time and for indoor competitions. Daily newspapers, magazines and periodicals are regularly provided to cadets in the hostels.

A wholesome atmosphere of co-ordination, togetherness and mutual respect and understanding is duly catered for. Each House is provided with a LED-TV set for recreation of cadets. The cadets, however, are expected to take care of their belongings (kit, room, accessories, etc.), and to make their beds. Geysers have been provided in each House and air coolers in every room/dormitory.

## Educational Visits

The college organizes visits of cadets to educational institutions, industrial sites, places of historical and archaeological importance, national monuments etc., so as to enhance the knowledge of cadets and broaden their learning horizon.

## Outdoor Competitions

To develop a healthy sense of competition among the cadets, the College



*Cadets while playing different outdoor games*



encourages the cadets to participate in the competitions of debates, quiz, science models, poster making, essay writing, etc., on divisional, provincial as well as national level.

## **General Rules**

### **Prohibited items**

Cadets are not allowed to bring electronic gadgets, valuable/expensive or harmful items like betel nuts, chewing gums, saunf supari, items like weapons, knives, etc.

### **Correspondence**

All correspondence pertaining to the cadets is to be addressed to the Principal of the college only.

### **Teacher-Parent Meetings**

Parents are invited to visit the college on parent-teacher meetings so as to keep them informed/ with the progress/conduct of their wards in the college.

### **Expulsions**

Cadets guilty of the following offences are liable to be expelled from the College:

- a. Cheating, stealing and immoral conduct
- b. Deliberately damaging the College property
- c. Keeping prohibited items
- d. Use of offensive language/ behavior towards college-mates, staff and seniors
- e. Offensive behavior of cadet's parents towards college staff
- f. Habitual disobedience / indiscipline / consistently poor performance

- g. Smoking/ drug addiction
- h. Absenting from the class or any other activities without genuine reason
- i. Being habitually untidy and/or slovenly
- j. Use of unfair means in tests/examination, even assisting others in it
- k. Guilty of any act of indiscipline / misconduct

**THE DECISION TAKEN BY THE PRINCIPAL IN DISCIPLINARY CASES SHALL BE FINAL WHICH SHALL NOT BE CHALLENGED IN ANY COURT OF LAW.**

### **Safety of cadets outside college**

Parents shall have to arrange the safe journey of cadets from college gate when authorized to leave and ensure returning them back to college latest by 6:30 pm in summers, and by 5:30 pm in winters well before sunset. It will be entire responsibility of the parents to take their children from college when proceeding under their own arrangements of travel and bring them back to the college.

### **Leave out, holidays, vacations**

There are no short leave or leave outs for the cadets except for the College programme or in any emergency. Cadets are, however, allowed, to proceed to their homes on:

- a. Long Week-end (once in the last week of the month)
- b. Summer vacation
- c. Winter vacation
- d. Eid holidays

The parents shall be intimated of all such leaves well in advance.

### **Keeping heavy amount**

Cadets are not allowed to keep heavy amounts in their personal custody/ lockers. Any amount more than Rs.500/- must be deposited with the housemistress.



## **Cell phones/DVD/USB**

Cadets are not allowed to keep cell phones, radio, DVD, CD player, USB, etc.

Appliances of any such nature shall be confiscated and will not be returned.

## **Absentees**

A proper full day routine is observed in the college, and it is mandatory for all the cadets to follow the same strictly. Cadets, when proceeding on any type of leave, are required to return on time as per college programme. Cadets returning late from leave without prior permission, shall be penalised by Rs. 1000/- per day for the period of unauthorized absence, not exceeding ten day, after which name of the cadet shall be struck of the college rolls.

## **Visit to Principal**

Parents are welcome to see the Principal, with prior appointment, during the college hours in case of any kind of problem of their wards.

## **Parents contact/visit**

Parents may contact/visit their daughters as per following program:

a- Sundays: 0900 hrs to 1500 hrs

**Note: If any emergency call is to be made on any other day, the parents are advised to contact the Housemistress, Academic coordinator Adm. JCO. Change of address or telephone number, if any, must be intimated to the college immediately.**

## Admission Policy

Fresh candidates will be given admission in class VIII only of which the schedule should be announced through national and regional dailies. The aspirants of admission will have to undergo a comprehensive admission procedure of written test, interview and medical test conducted as per policy and procedure set by the college.

### Age and Qualifications

- \* Students who pass class VII with minimum 60% marks or studying in class VIII will be considered for admission to the college purely on merit as per policy.
- \* Candidates desirous for admission need to be between 12 and 14 years of age on 1st April of the year of admission.
- \* Maximum and minimum age for admission in class XI, **on self-finance only**, if the seats are available, which would be advertised through newspapers, **must** be between **15 and 17** years on 1<sup>st</sup> July of the year of admission.
- \* Any supplementary/failure in class IX/X or waiting for result is not eligible for admission. The candidate must have secured at least 60% in class IX/X.

**Note: Relaxation of age on either side is NOT ALLOWED even for one single day. Moreover, the physical appearance of the candidate must also correspond to the age mentioned in her application form.**

## Allocation of seats

- Total number of seats available for admission in class VIII every year **60**
- Seats allocated for Shaheed Benazirabad District 15%
- Seats allocated for all remaining districts of Sindh 55%
- KPK 04%
- Punjab 04%
- Baluchistan 04%
- Gilgit 04%
- FATA 04%
- Daughters of armed forces personnel 05%
- Daughters of College employees 05%

## Minimum requirements for physical fitness of the candidates:

I- **Height** 4' - 10

II- **Weight** 75 lbs.

III- **Chest** 25'

IV- **Vision** (from a distance of 20 feet)

a- S.T.D I - Both eyes 6/6

b- S.T.D II - One eye 6/9 and other 6/12 correctable with glasses

IV- **Joints:** There must be free and perfect motion of all joints. The feet and toes to be well formed

VI- **Knocking Knee is an “Unfit” case**

VII- **Complete flat-foot is medically unfit**

VIII- Permanent deformity of any part of the body is an unfit case

**Note: Decision of the college’s medical board’s about medical fitness shall be treated as final and shall not be challenged in any court of law.**

## Daily Schedule

The daily schedule is carefully prepared with a view to developing among the cadets self- discipline and value for time available. The routine schedule aims at providing adequate time for the activities that help shape and develop the cadets' personality in accordance with the envisaged aims and objectives. An appropriate emphasis is laid on academic, moral, intellectual, physical and co-curricular activities.

### Daily Routine

- \* Wake up Call
- \* Fajr Prayers
- \* Morning PT
- \* Dress up for Academic Class
- \* Breakfast
- \* March off to Academic Block
- \* Morning Assembly
- \* Academic Class Periods
- \* Class room instructions
- \* Lunch
- \* Zuhr Prayers
- \* Afternoon Rest
- \* Evening Tea
- \* Asr Prayers
- \* Sports
- \* Canteen Time
- \* First Prep & Maghrib Prayers
- \* Dinner
- \* Recreation/ Indoor Game & Canteen Time (Isha Prayers)
- \* Second Prep and serving of milk.
- \* Preparation for next day
- \* Lights off

## Fee Structure

I. Admission Form Fee (including Entry Test Fee)	<b>Rs.2,450/-</b>
II. Admission Fee (one time only, non-refundable)	<b>Rs.10,000/-</b>
III. Security Deposit (one time only, refundable)	<b>Rs.10,000/-</b>
IV. M & R (annually)	<b>Rs.2,500/-</b>
V. College Fee (half yearly)	<b>Rs.96,000/-</b>
VI. Self-Financing, for Class XI, if the seats are available (one time in addition to regular fees)	<b>Rs.300,000/-</b>

VII. Books and stationary, Uniform KIT, etc. as per actual charges

The college fee mentioned above (i.e. **Rs.192,000/- annually**) includes tuition fee, lodging, boarding, laundry, sports, medical treatment, library contribution, Language Lab, Computer training etc. All payments shall be made through Bank Challan collected from college Accounts Branch OR Bank Draft/Pay Order in favor of the “**Principal, Bakhtawar Cadet College for Girls, Shaheed Benazirabad**”.

## Non-payment of Dues

If dues are not received within the due date, the cadets shall be fined on the basis of per day penalty. If dues are not fully cleared, the defaulting cadet's form for Board Examination shall not be forwarded to the Board. Even if the form has been dispatched, the cadet concerned will not be allowed to appear at the examination, unless her account has been completely settled.

## Deduction of advance Income Tax

The government has ordered through its Finance Act 2013, under section 236(i) in the Income Tax Ordinance 2001, to collect Advance Tax at the rate of 5% on the amount of fees paid to the educational institutions, from the parents/ guardians of the students. (The said tax amount shall be adjustable against the tax liability of either of the parents or guardians making payment of the fees). Hence, the parents/ guardians shall also pay Advance Tax @5% on all the fees and charges paid for the students due to legal obligation of the College to collect and deposit the said amount of Tax to the government exchequer.